

MENOMONIE POLICE AND FIRE COMMISSION

MAY 17, 2016

MINUTES

Call to Order

The Menomonie Police and Fire Commission met at 9:00 AM, May 17, 2016 at the North Fire Station. Those attending were Sandfort, Pierce, Mangin, Ley, Miller and Chief Baus.

Public Comment

There were no public comments offered.

Approval of Minutes

The minutes of the April 26, 2016 meeting were moved approved by Ley, seconded by Mangin. Motion carried.

Old Business

Chief Baus noted the department restructuring included revising the Lieutenant Position Description and including new position descriptions for Captain and Motor Pump Operator. Chief Baus distributed a revised Promotion Procedure. Motion was made by Ley, seconded by Mangin to approve the revised procedure. Motion carried.

New Business

Pierce moved, Mangin seconded to convene in closed session to consider promotion of applicants to Lieutenant. Motion carried

Chief Baus provided the resumes of the applicant pool of seven candidates from the department staff. The promotion procedure is comprised of performance evaluation, Wisconsin written promotion exam, assessment center evaluation and interview. Chief Baus described the assessment center involvement of outside expertise from UW-Stout and independent evaluators from outside the department.

The candidates were interviewed.

Open Session

A motion was made by Ley, seconded by Mangin to return to open meeting session. Motion carried.

Actions Taken

A motion was made by Miller, seconded by Pierce to direct Chief Baus to promote Michael Christian, Adam Mucks and Larry Zais to the position of Lieutenant. Motion carried.

The revised Lieutenant Position Description / EMT I or P was moved approved by Ley, seconded by Mangin. Motion carried.

The new position description of Motor Pump Operator / EMT I or P was moved approved by Ley, seconded by Pierce. Motion carried.

The new position description of Fire Captain / EMT I or P was moved approved by Pierce, seconded by Ley. Motion carried.

Adjournment

The meeting adjourned at 2:30 PM after the motion by Ley, seconded by Pierce passed.